



**CEM N381: Industrial Training 2 (180 hrs)**

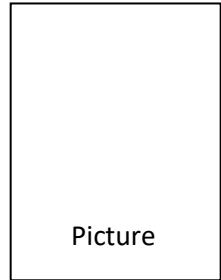
**Mentor Report**

Student Name: ..... Student Number: .....

Establishment: .....

**Project Description:**

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.....  
.....



**TRAINING PATH**

ACTIVITY	STATUS		Period
	<u>I</u>	<u>R</u>	
<u>Site Work: ( about TWO weeks )</u>			
1. Supervising construction activities .....	X	X	.....
2. Construction progress Reports .....	X	X	.....
3. Request for Inspection (RFI) .....	X	X	.....
4. Site meetings .....		X	.....
<u>Office Work: ( about FOUR weeks )</u>			
1. Design drawings and calculations .....	X	X	.....
2. Reviewing construction documents .....	X		.....
3. Pricing .....	X		.....
4. BGT reports (budgeting) .....	X	X	.....
5. Technical queries .....	X	X	.....
6. Tracking of long lead items .....	X		.....

I: training, R: reporting

**PERFORMANCE REPORT**

1. Performance Summary & Accomplishment ( summarize accomplishment in relation to goals & objectives for the training period):  
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2. Evaluation:

1	2	3	4	5	Average of 1-5
Work Quality1	Communication & Interpersonal Skills	Initiative & Motivation	Management & Organizational Skills	Leadership	

Performance rating Scale : 5 - Exceptional, 4 - Exceed Requirement, 3 - Fully Performing, 2 - Require Improvement, 1 - Poor

3. Strength: .....

4. Weakness: .....

5. Improvement needs: .....

6. Computer Skills required: ( ) Primavera ( ) AutoCAD ( ) Microsoft Office

Mentor Signature: .....

Date:.....