



CEM N281: Industrial Training 1 (90 hrs)

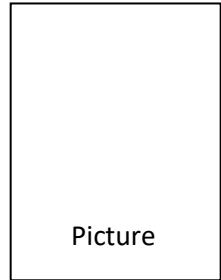
Mentor Report

Student Name: Student Number:

Establishment:

Project Description:

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TRAINING PATH

ACTIVITY	STATUS		Period
	<u>I</u>	<u>R</u>	
<u>Site Work: (about TWO weeks)</u>			
1. Introduction to the project and site activities	x	x
2. Introduction to the project and site activities: (the possible ones)	x	x
Surveying, construction drawings, reinforcement, concrete casting, soil sampling, quality control works, project scheduling,
3. Job site reports and photos		x
<u>Office Work: (about One weeks)</u>			
1. Daily Construction Report (DCR)	x	
2. Weekly meeting minute reports	x	
3. Updating schedule	x	
4. Special report in Auto Cad		x

I: training, R: reporting

PERFORMANCE REPORT

1. Performance Summary & Accomplishment (summarize accomplishment in relation to goals & objectives for the training period):

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2. Evaluation:

1	2	3	4	5	Average of 1-5
Work Quality1	Communication & Interpersonal Skills	Initiative & Motivation	Management & Organizational Skills	Leadership	
				 /5 =

Performance rating Scale : 5 - Exceptional, 4 - Exceed Requirement, 3 - Fully Performing, 2 - Require Improvement, 1 - Poor

3. Strength:

4. Weakness:

5. Improvement needs:

Mentor Signature:

Date:.....